

UNITED STATES BANKRUPTCY COURT  
Southern District of Illinois

Date: August 3, 2015

**AMENDED REQUEST FOR QUOTATION  
DATED AUGUST 12, 2015**

UNITED STATES BANKRUPTCY COURT

AT

750 MISSOURI AVE  
EAST ST LOUIS, IL 62201  
&  
301 WEST MAIN ST  
BENTON, IL 62812

**BID PROPOSAL DUE: FRIDAY AUGUST 21, 2015 3:00 P.M. CST**

**RETURN TO: JEREMY CORBITT  
US BANKRUPTCY COURT SDIL  
750 MISSOURI AVENUE  
EAST ST LOUIS, IL 62201**

**jeremy\_corbitt@ilsb.uscourts.gov**

**AMENDMENTS: SECTIONS 2.2.1 AND 4.0**

**Schedule of Events**

- Solicitation Posting to Court's Website – [www.ilsb.uscourts.gov](http://www.ilsb.uscourts.gov) August 3, 2015
- Site Visits (East St. Louis, IL & Benton, IL): By appointment – contact Jeremy Corbitt at (618) -482-9319 – [jeremy\\_corbitt@ilsb.uscourts.gov](mailto:jeremy_corbitt@ilsb.uscourts.gov)
- Bid Submission Date (via email or physical mail): Friday August 21, 2015 (3:00 PM CST)
- Technically Acceptable Lowest Price Award Determination: August 27, 2015

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**TERMS AND CONDITIONS**

1. Quotations are to be electronically mailed or physically mailed to the "Return To" address on or before the date specified with "U.S. Bankruptcy Court Sound Systems Bid" noted on the outside. No quotation will be considered if received after the date specified (**August 21, 2015 at 3:00 p.m. CST**).
2. No quotation will be considered unless submitted on the enclosed Bid Form. The bidder may attach appropriate supplements to the form.
3. The winning bidder will be chosen based on the vendor proposal that is technically acceptable and lowest price. All proposals must comply with all of the Terms and Conditions, however, the U.S. Bankruptcy Court reserves the right to make selections that, in its judgment, are best suited and most acceptable for the purpose intended.
4. The U.S. Bankruptcy Court reserves the right to reject any or all quotations or any part thereof.
5. Quotations must be deemed final, conclusive and irrevocable, and no quotation shall be subject to correction or amendment. In case of apparent error, if the supplier asks to be released, the award shall be made to the next low bidder meeting the specifications.
6. The quality of goods, products, materials, equipment, workmanship and services shall be as described and must be to the satisfaction of the Court's representative. The Court's representative shall have full power and authority to reject any materials furnished that, in its opinion, are not in strict conformity with the specifications, or equal in every respect to the exact item described therein. All goods, products, materials, and equipment furnished shall be factory new and any deviation will constitute just cause for rejection, unless otherwise specified.
7. Prices shall be net. It shall be agreed and understood that the bidder will deliver all items on the specifications on which quotations are accepted to the site indicated free of freight, drayage, express, or other excess charges. Tax-exempt certificate and I.D. number will be provided to the successful bidder.
8. No increase in price shall be permitted during the term of a contract.
9. The Terms and Conditions are applicable to, incorporated in, and made a part of all Requests for Quotations issued by the U.S. Bankruptcy Court and applicable to, incorporated in, and made a part of all purchase orders.
10. Any deviation from the specification must be stated in writing and attached to the Request for Quotation form returned to the U.S. Bankruptcy Court.
11. General liability coverage must be provided by the contractor. Certificate of Insurance is required prior to the start of work.

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12. CONTRACTOR QUALIFICATION

- A. The A/V Systems Contractor must be a contractor who has regularly furnished, installed, and fully configured commercial and industrial sound reinforcement & audio-visual systems of the type specified for a minimum of the last 15 years.
- B. The A/V Systems Contractor must maintain a suitably staffed and equipped service organization and must regularly offer maintenance services for systems of this type and size. The A/V Systems Contractor must have a dedicated team associated with sound processing system support.
- C. The A/V Systems Contractor must employ a minimum of one project manager.
- D. The A/V Systems Contractor must be an authorized dealer of all equipment provided with this system. Given the inherent warranty difficulties which occur when products are provided from contractors who participate in trans-shipment or two-stepped equipment sales, this dealership requirement will be strictly adhered to. At the Court's request, any contractor responding to this bid proposal must provide proof of dealership status for all listed system components or approved alternates. Failure to comply with this request will be grounds for bid rejection.
- E. The A/V Systems Contractor shall have the following credentials:
  - 1) is licensed to perform work of this type in the project jurisdiction, &
  - 2) has at least five (5) years of verifiable direct experience with the devices, equipment and systems of the type and scope specified herein, &
  - 3) possesses all of the following Infocomm certifications: Certified Technology Specialist (CTS), Certified Technology Specialist – Design (CTS-D), and Certified Technology Specialist – Installation (CTS-I) and Biamp Systems Tesira, &
  - 4) has an active membership in the National Systems Contractors Association (NSCA), &
  - 5) maintains Certified AudioVideo Solutions Provider (CAVSP) Diamond status
- F. Any contractor who does not meet the requirements listed above who intends to bid on this work will be required to employ the services of a qualified "Sound Systems Sub-Contractor". The "Sound Systems Sub-Contractor" must be named in the bid documents. The U.S. Bankruptcy Court requires written documentation verifying that the sub-contractor fulfills all requirements listed in 12 A through E submitted with bid.

13. TRAVEL AND SECURITY PROCEDURES

- 1) All travel costs are the responsibility of the contractor.
- 2) Security - Background investigations and clearances shall be completed for all personnel who are assigned to work on this project. The contractor shall provide the names, dates of birth, and social security numbers for all assigned personnel upon award of this contract. All personnel shall present valid state- issued picture identification (e.g., driver's license) upon arrival at the Courthouse to begin project work. Be advised that this list of names needs to be provided within ten (10) days after project award due to the time involved for these background checks.

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## **SPECIFICATIONS**

### **1.0 The Objective(s)**

- 1.1 To replace existing digital signal processor (DSP) units in the East St Louis, IL & Benton, IL Courtrooms with new DSP units that provide: digital feedback and echo reduction, integrated SIP VoIP conferencing functionality, and future expansion. Existing microphones, loudspeaker systems, and equipment cabinets will be reutilized.

### **2.0 System Overview – Courtroom Sound Systems**

- 2.1 The current main sound system in each courtroom location consists of the following: Lectrosonics DM1612 digital signal processor (DSP) with 12-inputs and 9-outputs, Ashly SRA-120 amplifier for overhead speakers, legacy remote speaker system, switched surge protector, and Lowell 10U under counter cabinet. The sound systems in the East St Louis, IL and Benton, IL courtrooms have the same configuration.
- 2.2 The selected contractor to furnish, install, fully configure (program, tune, equalize, etc), and test a DSP with integrated SIP VoIP conference functionality, in each courtroom location, to fulfill the stated objective(s) in the following details:
- 2.2.1 Replace existing Lectrosonics DM1612 DSP in both locations – each location has one (1) DSP. The new system at each location will be comprised of:
- 2.2.1.1 One (1) Biamp Systems TesiraFORTE AVB VI DSP with integrated SIP VoIP interface (compatible with Cisco Unified Communications Manager 8.x) and software-based VoIP dialer or equivalent brand DSP.
- 2.2.1.2 One (1) Biamp Systems TesiraFORTE AVB CI DSP or equivalent brand DSP.
- 2.2.1.3 Existing cabinet and other sound equipment will be reused.
- 2.2.2 Work to be performed.
- 2.2.2.1 Mount and connect all equipment shown in section 2.2.1 above into the existing equipment cabinet.
- 2.2.2.2 Reconnect all audio inputs and outputs to and from the DSPs.
- 2.2.2.3 Professionally program and tune the DSPs – all inputs and outputs.

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- 2.2.2.4 Complete the steps required to connect, configure, and test the DSP's integrated VoIP interface to the Court's Cisco Unified Communications Manager 8.x system. A fully configured PC software based dialer must be provided for each courtroom. Cisco third-party licenses will be provided by the Court. The DSPs must be tuned and thoroughly tested to eliminate feedback and echoes generated by telephone conferencing. This process will require many test calls.
- 2.2.2.5 Connect the Court's Polycom HDX7000 videoconferencing systems' (one at each location) inputs and outputs to the DSP. The DSPs must be tuned and thoroughly tested to eliminate feedback and echoes generated by video conferencing. This process will require many test calls.
- 2.2.2.6 Fully integrate, tune and, test the DSPs with the Court's existing audio recording software – FTR 5.6.1.
- 2.2.2.7 Upon completion of the project, provide any final programming files, technical drawings, and other documentation to the designated court representative.

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**3.0 Scope of Work by Selected Contractor**

- 3.1 All equipment and materials stored at the job site shall be protected from theft and vandalism at the A/V Systems Contractor's expense.
- 3.2 It is intended that the A/V Systems Contractor shall provide a working installation complete in every detail and all items necessary for such complete installation shall be furnished whether specifically mentioned or not.
- 3.3 The A/V Systems Contractor shall confine his activities to the area set aside for him to do his work and shall not interfere with any of the owner's activities. The contractor will not be permitted to store material except within the areas as directed by the owner.
- 3.4 Should any disturbance of existing installation be necessary, the contractor shall so inform the owner well in advance of the time contemplated for the disturbance. After a plan acceptable to the owner has been formulated, the contractor shall keep in close personal contact with the work to see that it is executed in accordance with the agreed procedure.
- 3.5 After the courtroom audio systems are completely installed and testing has been performed, the A/V Systems Contractor will conduct the final testing of the system with the designated court representative present.
- 3.6 The A/V Systems Contractor will be responsible for scheduling the final AV walk through once the AV punch list has been completed.
- 3.7 If, in the opinion of the designated court representative, the system does not appear to be functioning properly, the A/V Systems Contractor may be required to perform tests on any individual item of equipment to determine its operational status.
- 3.8 Contractor will provide one (1) session of up to two (2) hours of system training to instruct Court personnel on the operation of all systems at the system locations.
- 3.9 Provide and pay for permits and associated fees as required by the Authority Having Jurisdiction and the local Municipality.

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**4.0 Material Required:**

<b>Quantity</b>	<b>Description</b>
2	Biamp TesiraFORTE AVB VI Digital Signal Processor (DSP) with integrated SIP VoIP interface (compatible with Cisco Unified Communications Manager 8.x) and PC software-based VoIP dialer or <u>equivalent brand DSP</u>
2	Biamp TesiraFORTE AVB CI Digital Signal Processor (DSP) or <u>equivalent brand DSP</u>
	Miscellaneous wiring and connectors for installation and use within equipment cabinets

**5.0 Scope of Work by U.S. Bankruptcy Court or others:**

- 5.1 If necessary, will furnish, install and terminate 120VAC at the necessary equipment locations per National Electrical Code.
- 5.2 Will provide all LAN/WAN connections including IP addressing, and network functionality as required by selected Contractor. Coordinate activation of connections and addressing with the Contractor's project manager.
- 5.3 Will provide a secure jobsite and provide secure storage area(s) to prevent theft, vandalism, and environmental damage of equipment, cabling, and tools.

**6.0 Warranty:**

- 6.1 The equipment installed by the selected contractor is to be warranted for a minimum of twelve (12) months following the date that the system is officially activated.
- 6.2 The A/V Systems Contractor shall furnish the services of a qualified technician, one having knowledge of the systems, to adjust the system equipment and connections as requested for a minimum of (45) days following the date the system is officially activated.
- 6.3 Warranty to include all equipment, parts, and labor.

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**Bid Form**

**UNITED STATES BANKRUPTCY COURT**

The undersigned herewith proposes and agrees to furnish and deliver to the U.S Bankruptcy Court, in accordance with the stated specifications and all the terms and conditions herein set forth, the project as stated in the attached specifications.

**U.S. BANKRUPTCY COURT SOUND SYSTEMS**

**Cost for Courtroom Sound Systems Upgrade in  
East St Louis, IL and Benton, IL Courtrooms**

\$ \_\_\_\_\_

**TOTAL COST OF PROJECT:**

\$ \_\_\_\_\_

Any deviation from the specifications must be stated and must be approved by the U.S Bankruptcy Court prior to awarding of bid.

Bidder acknowledges amendments to sections 2.2.1 and 4.0 made on August 12, 2015 \_\_\_\_\_,

Bidder acknowledges they have supplied Contractor Qualifications specified in Section 12 of Terms & Conditions \_\_\_\_\_,

SUBMITTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

SIGNATURE OF AUTHORIZED INDIVIDUAL: \_\_\_\_\_