

Frequently Asked Questions – Electronic Filing of a Proof of Claim and/or Withdrawal of Claim

- 1. Do I need to attach the B410 form as an attachment?**
No. The B410 form will be populated while using the electronic proof of claim program. Any attachments should consist of supporting documentation to the proof of claim. If there is supporting documentation for your claim, select “Yes” at the bottom of the form (before the signature line). After clicking on “Submit Claim”, you will be able to attach your documentation.
- 2. When will the claim appear on the claims register?**
The claim will immediately appear on the claims register upon submitting the proof of claim.
- 3. Can I view the claim that is filed?**
Yes. The proof of claim form will display with a link to the electronically filed claim. You may print or save the proof of claim at this time.
- 4. Can I file a proof of claim for any chapter?**
Yes.
- 5. Can I include a separate address that payments should be mailed to?**
Yes. Check the box indicating that the payment address differs from the notice address. An additional address field will appear for the payment address.
- 6. How do I file an amended proof of claim?**
When populating the form, check the box to indicate that the claim amends a previously filed claim. Select the court claim number of the previously filed claim that is being amended.